

BLAKESLEY PARISH COUNCIL

MINUTES OF ANNUAL MEETING OF THE COUNCIL HELD ON TUESDAY 14th MAY 2019 AT 7.30pm AT THE READING ROOM

PRESENT: Cllrs A; Cockerill (Chair), W. Stewart, N. Burbidge, P. Simons, M. Gulliman and J. Reynolds
Also in attendance L. Paice, Clerk

1	2390	One member having been duly nominated it was RESOLVED that Cllr Ander Cockerill be appointed CHAIR OF THE COUNCIL for the year.																					
2	2391	The DECLARATION OF ACCEPTANCE OF OFFICE form was duly completed and signed.																					
3	2392	CHAIRMAN'S ANNOUNCEMENTS were duly noted.																					
4	2393	No DISPENSATIONS REQUESTS had been received. No DECLARATIONS OF INTEREST were made. by Members were reminded of the REQUIREMENT TO UPDATE REGISTER OF INTEREST FORMS as and when necessary																					
5	2394	No APOLOGIES were received all members being present																					
6	2395	Being duly nominated, it was RESOLVED that Cllr N. Burbidge be appointed VICE CHAIR OF THE COUNCIL for the year.																					
7	2396	It was noted that MINUTES of the 2018 Annual Meeting of the Council had been signed at the June 2018 meeting of the Council. It was RESOLVED that Minutes of the meeting held on 9th April 2019, having been previously circulated, be signed and adopted as a true record in line with standing Order 5a(iii) with minor amendment.																					
8	2397	It was RESOLVED that Cllr Will Stewart be appointed to the VILLAGE HALL TRUSTEE COMMITTEE as a PC representative.																					
9	2398	It was RESOLVED that the Clerk be appointed as the Council's RESPONSIBLE FINANCIAL OFFICER																					
10	2399	It was RESOLVED that NCALC be appointed as the Council's INTERNAL AUDITOR																					
11	2400	It was RESOLVED that Cllr J.Reynolds be appointed as the Council's INTERNAL VERIFIER																					
12	2401	It was RESOLVED that the following POLICIES of the Council be adopted unchanged: Financial Regulations Terms of Reference for internal audit Scope and nature of internal controls and internal audit Risk Assessment Policy Freedom of Information Publications Scheme Code of practice for handling complaints Training Statement of Intent GDPR policies																					
13	2402	It was RESOLVED that Cllr. P.Simons be appointed to oversee the PLAY EQUIPMENT keeping the required documentation on behalf of the Council.																					
14	2403	It was RESOLVED that the following grants be made to various organisations: <table border="1" data-bbox="370 1562 1471 1843"> <thead> <tr> <th>Group</th> <th>Amount</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>Parish Magazine</td> <td>£200. 00</td> <td>LGA 1972 s142</td> </tr> <tr> <td>Welcome Club</td> <td>£50. 00</td> <td>LGA 1972 s137</td> </tr> <tr> <td>Reading Room</td> <td>£300. 00</td> <td>LGA 1972 s133</td> </tr> <tr> <td>Village Hall</td> <td>£300.00 drawing facility</td> <td>GPOC</td> </tr> <tr> <td>Neighbourhood Watch</td> <td>£25.00</td> <td>LGA & Rating Act 1997 s31</td> </tr> <tr> <td>Defibrillator Group</td> <td>£100.00</td> <td>GPOC</td> </tr> </tbody> </table>	Group	Amount	Power	Parish Magazine	£200. 00	LGA 1972 s142	Welcome Club	£50. 00	LGA 1972 s137	Reading Room	£300. 00	LGA 1972 s133	Village Hall	£300.00 drawing facility	GPOC	Neighbourhood Watch	£25.00	LGA & Rating Act 1997 s31	Defibrillator Group	£100.00	GPOC
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15	2404	DATES OF THE PARISH COUNCIL MEETINGS for the following year would be the second Tuesday of the month excepting August and December unless otherwise advised by																					

		the Clerk																																																																																															
		At this point the Annual Meeting business was complete.																																																																																															
16	2405	There were no MEMBERS OF THE PUBLIC present. There were no reports from either the DISTRICT or COUNTY COUNCILLORS																																																																																															
17	2406	<p>PLANNING – 17.1(a). Submission of the following APPLICATION response since the last meeting was noted:</p> <table border="1"> <thead> <tr> <th>Application No</th> <th colspan="2">Details</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td>S/2019/0703/TPO</td> <td colspan="2">Tree works at land at Barton Holme</td> <td>Support as applicant</td> </tr> </tbody> </table> <p>17.1(b) There were no APPLICATIONS to consider at this meeting 17.2 PERMISSIONS – None received 17.3 REFUSAL – None received 17.4 OTHER PLANNING MATTERS – i) Update from Enforcement Officer in relation to 4B Old School Lane was noted ii) Notice of the Appeal Decision on 23 Church Street was noted</p>						Application No	Details		Comments	S/2019/0703/TPO	Tree works at land at Barton Holme		Support as applicant																																																																																		
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18	2407	<p>FINANCE – 18.1 It was RESOLVED that the following accounts be paid::</p> <table border="1"> <thead> <tr> <th>CHQ NO</th> <th>AMOUNT</th> <th>INCL VAT OF</th> <th>PAYEE</th> <th>DETAILS</th> <th>POWER</th> </tr> </thead> <tbody> <tr> <td>300760</td> <td>£479.83) £15.00) £494.83</td> <td></td> <td>Linda Paice</td> <td>Salary Expenses</td> <td>LGA 1972 s 112 LGA 1972 s111</td> </tr> <tr> <td>300761</td> <td>£208.00</td> <td></td> <td>HMRC</td> <td>Tax – 2 months</td> <td>LGA 1972 s112</td> </tr> <tr> <td>300762</td> <td>£96.00</td> <td></td> <td>Blakesley Reading Room</td> <td>Room hire</td> <td>LGA 1972 s111</td> </tr> <tr> <td>300763</td> <td>£119.52</td> <td>19.92</td> <td>N J Blackwell</td> <td>Mowing</td> <td>Open Spaces Act</td> </tr> <tr> <td>300764</td> <td>£14.82</td> <td></td> <td>Silverstone Parish Council</td> <td>Share of admin costs</td> <td>LGA 1972 s111</td> </tr> <tr> <td>300765</td> <td>£467.79</td> <td>60.46</td> <td>Toms Garden Equipment</td> <td>Pocket Park mower Clerk reimbursement</td> <td>Open Spaces Act</td> </tr> <tr> <td>300766</td> <td>£514.30</td> <td></td> <td>NCALC</td> <td>Memberships</td> <td>LGA 1972 s143</td> </tr> <tr> <td>300767</td> <td>£634.56</td> <td>105.76</td> <td>N J Blackwell</td> <td>Mowing and tree work</td> <td>Open Spaces Act</td> </tr> <tr> <td>300768</td> <td>£390.00</td> <td>65.00</td> <td>Aylesbury Mains</td> <td>Replacement lantern and repairs at Quinbury End</td> <td>Highways Act</td> </tr> <tr> <td>300769</td> <td>£57.60</td> <td>9.60</td> <td>DNH Contracts</td> <td>Dog bin maintenance</td> <td>Open Spaces Act</td> </tr> <tr> <td>300770</td> <td></td> <td>Cancelled</td> <td>cheque</td> <td></td> <td></td> </tr> <tr> <td>300771</td> <td>£2700</td> <td></td> <td>S D Collins</td> <td>Repairs and additional work to cemetery wall</td> <td>Open Spaces Act</td> </tr> <tr> <td>Direct Debit</td> <td>£89.19</td> <td>4.24</td> <td>SSE</td> <td>Electricity</td> <td>Highway Act</td> </tr> <tr> <td>Direct Debit</td> <td>£86.58</td> <td>4.11</td> <td>SSE</td> <td>Electricity</td> <td>Highways Act</td> </tr> </tbody> </table> <p>18.2 RECEIPTS - £21000 – SNC half precept; 1431.14 – HMRC VAT reclaim 18.3 The Council's bank balance at 30th April 2019 was noted as £101918.13 18.4 Having been previously circulated, it was RESOLVED that the Receipts & Payments Account for the year to March 2019 be adopted and signed. 18.5 The report of the Internal Auditor was noted and necessary actions would be taken. 18.6 The Council RESOLVED that it was happy with the effectiveness of its internal controls and financial risk assessment.</p>						CHQ NO	AMOUNT	INCL VAT OF	PAYEE	DETAILS	POWER	300760	£479.83) £15.00) £494.83		Linda Paice	Salary Expenses	LGA 1972 s 112 LGA 1972 s111	300761	£208.00		HMRC	Tax – 2 months	LGA 1972 s112	300762	£96.00		Blakesley Reading Room	Room hire	LGA 1972 s111	300763	£119.52	19.92	N J Blackwell	Mowing	Open Spaces Act	300764	£14.82		Silverstone Parish Council	Share of admin costs	LGA 1972 s111	300765	£467.79	60.46	Toms Garden Equipment	Pocket Park mower Clerk reimbursement	Open Spaces Act	300766	£514.30		NCALC	Memberships	LGA 1972 s143	300767	£634.56	105.76	N J Blackwell	Mowing and tree work	Open Spaces Act	300768	£390.00	65.00	Aylesbury Mains	Replacement lantern and repairs at Quinbury End	Highways Act	300769	£57.60	9.60	DNH Contracts	Dog bin maintenance	Open Spaces Act	300770		Cancelled	cheque			300771	£2700		S D Collins	Repairs and additional work to cemetery wall	Open Spaces Act	Direct Debit	£89.19	4.24	SSE	Electricity	Highway Act	Direct Debit	£86.58	4.11	SSE	Electricity	Highways Act
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19	2408	<p>REPORTS –19.1 PLAYING FIELD - a) The Chair would liaise with the Clerk to get this application completed and re-submitted. b) No action would be taken on the planned Community Orchard until the building was in situ. c) The new play equipment was planned for installation week commencing 24th June and. Cllr Stewart agreed to with liaise with the contractors on the first day. d) The school had shown interest in taking the existing multi use unit and this would be followed up. It was RESOLVED that no charge be made but the school would need to remove it from the playing field. e) An offer had been made from a resident to install a tree platform but due to health and safety and insurance concerns this would not be taken up.</p> <p>19.2 HIGHWAYS –a) No reports or issues. b) The Clerk would follow up the license for the additional VAS on Maidford Road.</p> <p>19.3 RIGHTS OF WAY – No issues.</p> <p>19.4 LIGHTING - a) Not faulty lights were reported. b) An invoice had been received for the upgraded light on the corner of Quinbury End but it was still not working. The Clerk would follow up on this.</p> <p>19.5 BURIAL GROUND – No issues raised. The works to the wall had now been completed.</p> <p>19.6 OTHER REPORTS - a) The Allotment Association had shown interest in further space next to the existing site and it was RESOLVED that a site meeting be arranged. The Council RESOLVED to level and fence off the area agreed. b) The Chair had met with the owners of the Bartholomew Arms regarding the Hearing relating to the Asset of Community Value registration and their wish to have the garden area removed. After discussion with three votes in favour, two against and one abstention it was RESOLVED that a letter in support of this request be sent to SNC. c) The Clerk advised that the vacancy for co-option to the Council had now been advertised. d) The tree works at Barton Holme were still outstanding and once these had been done Nigel Blackwell would be asked to cut the grass in the area.</p>
20	2409	<p>CORRESPONDENCE- 20.1 There was no tabled correspondence. 20.2 The latest information on reorganisation towards Unitary Authorities was noted. 20.3. A resident was offering a donation following village support they had received and it was RESOLVED that a donation to Neighbourhood Watch be suggested.</p>
		<p><i>Pursuant to the public bodies (admission to Meetings) Act 1960 due to the sensitive nature of the matter next to be considered relating to the Clerk members of the public and press were asked to leave</i></p>
21	2410	The Clerk's salary was reviewed and an increase awarded in line with the Council's budget backdated to April 2019
22	2411	ITEMS FOR THE NEXT MEETING AGENDA
23	2412	DATE OF NEXT MEETING would be Tuesday 11 th June 2019 at 7.30pm

There being no other business, the meeting closed at 8.35pm